

CITY OF TWIN CITY GEORGIA

THE MAYOR AND THE CITY COMMISSIONERS

REGULAR MEETING

September 1st, 2020

7:30 P.M.

112 South Railroad Avenue

Twin City, Georgia 30471

MINUTES

CALL TO ORDER: Mayor Donaldson 7:30 P.M.

Mayor Matt Donaldson Present

Mayor Pro Tem Jule Bady Jr. Present

Commissioner Jesse S. Brown Absent

Commissioner Kenton Landon Present

Commissioner Charles Moody Present

INVOCATION: Mayor Pro Tem Bady Jr.

PLEDGE OF ALLEGIANCE: In unison

Commissioner Landon made the motion to approve the agenda. The motion was seconded by Commissioner Moody. The motion was approved unanimously.

A motion to approve the minutes from the August 4, 2020 Regular Meeting and Workshop Session of the Mayor and City Commission was made by Commissioner Moody. Mayor Pro Tem Bady Jr. seconded the motion. The motion was approved unanimously.

Guests: **None**

New Business

A motion to approve to award 2021 CDBG Engineering Contract to Turnipseed Engineers was made by Mayor Pro Tem Bady Jr. Commissioner Landon seconded the motion. The motion was approved unanimously.

Commissioner Moody made the motion to approve by resolution to declare October 4-10, 2020 Georgia Cities Week in the City of Twin City. Commissioner Landon seconded the motion. The motion was approved unanimously.

Mayor's Report – Mayor Matt W. Donaldson

Mayor Donaldson emphasized the importance of being counted for the upcoming Census.

Main Street Report – Main Street Program Director Huddie Culbreth

Huddie Culbreth is back and has started working on the City's cleanup day for Georgia Cities Week. Huddie is excited to be back and working on up coming activities for the city.

Streets & Roads Department Report/ Water & Sewer Department Report

Commissioner Brown was absent. There was a report for all Mayor and Commissioners to review for the monthly activity for the Public Works Department.

Finance Report

Mayor Donaldson read aloud the fund balances, with the fund balance being \$749,651.47 as of end of August 2020.

Recreation Department Report

Commissioner Landon stated that the Recreation Department will be completing maintenance work to Field 2 very soon. Commissioner Landon is now in the process of getting Pop Boogie cleaned up and working on the bathroom and bleacher areas.

Fire Department Report

Commissioner Moody- No report. The department is fine.

Executive Session – Personnel

The motion to enter Executive Session was made by Mayor Pro Tem Bady Jr and seconded by Commissioner Moody. The motion was approved unanimously.

The motion to exit Executive Session was made by Mayor Pro Tem Bady Jr. and seconded by Commissioner Landon. The motion was approved unanimously.

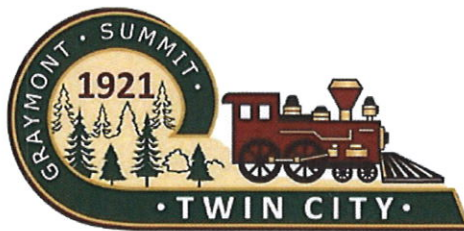
Motion made by Mayor Pro Tem Bady Jr. to hire Trevor Patterson as a part-time Police Officer. Commissioner Landon seconded. The motion was approved unanimously.

Mayor Pro Tem Bady Jr. made the motion to hire P.J. Flakes as a part-time Police Officer. Commissioner Landon second the motion. The motion was approved unanimously.

Adjournment

Mayor Pro Tem Bady Jr. made the motion to adjourn the meeting. Commissioner Landon. seconded the motion. The motion was approved unanimously.

The meeting was adjourned at 7:50PM.



CITY OF TWIN CITY GEORGIA
THE MAYOR AND THE CITY COMMISSIONERS
PRE-COMMISSION WORKSHOP SESSION

September 1, 2020

6:30 P.M.

112 South Railroad Avenue

Twin City, Georgia 30471

MINUTES

CALL TO ORDER: Mayor Donaldson 6:30 P.M.

Presentation from Police Chief Hank Whitters

Chief Whitters took command as Chief of Police on August 20, 2020. Since then, he has completed a regularly scheduled GCIC audit. There were several items, which were minor in nature, that will need to be addressed. Chief Whitters has (2) applicants interested in part-time employment with the City. There were some storage issues with the body cameras, and those have been addressed.

Discussion of 2020 GMA Safety and Liability Management Grant for the purchase of body armor for Police Department.

We are working on getting all officers fitted for vests. GMA offers a reimbursement grant for items like body armor, as the City is a member of the Workers Compensation Self-Insurance Fund. The city can apply for up to \$3,000.00. Mayor Donaldson is working on the grant application.

Discussion of City of Twin City 2021 Request for Qualifications (RFQ) and awarding of 2021 CDBG Engineering Contract.

In conjunction with our 2019 CDBG project, the City is applying for another CDBG for 2021 to begin Phase 2 of the project scope. The City is required to hear proposals from engineering firms for the 2021 CDBG submission. The Heart of Georgia Altamaha Regional Commission, on behalf of the City, sent 12 Requests for Qualifications (RFQ), but there were only 4 firms to respond. The HOGARC prepared a summary report of the scoring of the submittals. The summary report is included in the minutes. Since G. Ben Turnipseed Engineers scored comparatively with the other firms, is currently the City's Engineering Firm, and is the Project Engineer for the City's 2019 CDBG project, the City Commission decided to continue with Turnipseed Engineers for the 2021 CDBG.

Government Name: Twin City
Project Name: Water & Sewer Improvements – Twin City FY21 CDBG

Requests for Proposals Mailed: ASA Engineering and Surveying, Inc. Falcon Design
 Carter & Sloope, Inc. Ingram & Associates Consulting Engineers, LLC
 Rochester and Associates Statwide Engineering
 T.R. Long Engineering Still Waters Engineering
 Engineering Management, Inc. G. Ben Turnipseed Engineers
 Hofstadler and Associates, Inc. Parker Engineering

Deadline for Proposals: **By Mail:** August 28th, 2020 5:00p **By Hand:** August 28th, 2020 5:00pm

Consultant Name	Received by Deadline	(1) Years in Business	(2) Date of Inv.	(3) Timing of Officers	(4) Qualified for Project	(5) Ever Defaulted or had Other Problems	(6) Officers Previous Experience	(7) Comparable Experience on Applications	(8) Comparable Experience on Funded Projects	(9) Listing of Key Personnel	(10) Proposed Fee for Application	(10b) Proposed Hourly Charges	Total
T.R. Long Engineering	✓	3	2	2	1	2	2	5	5	2	1	1	26
Hofstadler and Associates, Inc.	✓	3	2	2	1	2	2	5	2	2	1	1	23
G. Ben Turnipseed Engineers	✓	3	2	2	1	2	2	5	5	2	1	0	25
Ingram & Associates Consulting Engineers, LLC	✓	3	2	2	1	2	2	5	5	2	1	1	26

Comments: Please make a decision at your next council meeting as to which firm you will choose as your design engineer for the CDBG portion of this project. If you have any questions about the scoring of the above listed firms please feel free to contact me.

Sincerely,

 Kayla Johnson
 Community Development Planner

Discussion of CARES Act funding from State of Georgia Coronavirus Relief Fund.

The City has received its 1st draw of funds from the State. We must submit justification to the State for the funds received. Phase One was approved at \$26,713.02. Phase Two is now open, and we are waiting to hear if we were approved.

Discussion of new National Main Street Program requirements.

There are new requirements from the Georgia Main Street Program to remain in the program as a Downtown Affiliate. Mayor Donaldson and Main Street Manager Huddie Culbreth have reviewed the requirements and have spoken to the State Office. They feel the City can meet the new requirements and remain in the program.

Discussion of Georgia Cities Week- October 4-10, 2020 and Resolution.

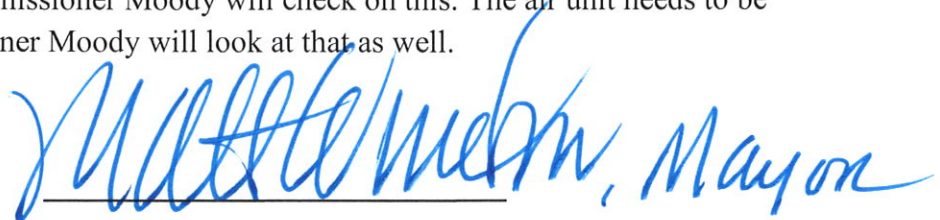
For Georgia Cities Week 2020, the Main Street Program will host a Clean-Up Week, much like in previous years. She would like for citizens to be more involved and encourage others to clean-up. The City will have 3 dumpster locations throughout town on October 10th. The City will not be accepting tires.

Discussion of 2021 Centennial Celebrations.

The City is approaching 100 years of existence in 2021, from the combination of Summit and Graymont. Mayor Donaldson would like for the City to have an annual festival, which would begin in 2021. He also would like the City to have a different activity each month in the 2021 year. The Centennial Committee will meet once a month to get ideas and support for the events. Mayor Donaldson would like to kick-off the Centennial in January 2021 by replacing all City Limits signs with new ones.

Discussion of continued Old City Hall/Jail renovations.

Mayor Donaldson would like for this renovation to be done for the Centennial. John Fowler would like to finish what he started on the jail. The steps need to be finished and be sure they are safe; Commissioner Moody will check on this. The air unit needs to be updated and Commissioner Moody will look at that as well.



Approval by the Mayor

Mayor Matt W. Donaldson

Submitted By: City Clerk Eugenia A. Ducker

