

CITY OF TWIN CITY GEORGIA

THE MAYOR AND THE CITY COMMISSIONERS

REGULAR MEETING

June 2, 2020

7:30 P.M.

112 South Railroad Avenue

Twin City, Georgia 30471

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MINUTES

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**CALL TO ORDER:** Mayor Donaldson 7:30 P.M.

Mayor Matt Donaldson Present

Mayor Pro Tem Jule Bady Jr. Present

Commissioner Jesse S. Brown Present

Commissioner Kenton Landon Present

Commissioner Charles Moody Present

**INVOCATION:** Mayor Pro Tem Bady

**PLEDGE OF ALLEGIANCE:** In unison

Mayor Pro Tem Bady made the motion to approve the agenda. The motion was seconded by Commissioner Moody. The motion was approved unanimously.

A motion to approve the minutes from the May 5, 2020 Regular Meeting and Workshop Session of the Mayor and City Commission was made by Commissioner Landon. Commissioner Brown seconded the motion. The motion was approved unanimously.

Guests: Andrew Bazemore- Not Present

## **New Business**

A motion to approve the Twin City Police Department Policy Manual. A motion was made by Commissioner Landon. Mayor Pro Tem Bady seconded the motion. The motion was approved unanimously.

Mayor Pro Tem Bady made the motion to revoke Business Licenses#181311 & 181312 both held by Cotina Carlyle DBA Snack Café for violation of City Code Sections 7-3-56, 7-3-57, and 7-3-63. Commissioner Landon seconded the motion. The motion was approved unanimously.

Commissioner Moody made the motion to approve \$8,293.92 to Bulloch Marine for the purchase of a Fire Department rescue boat. This is SPLOST expenditure. Commissioner Brown seconded the motion. The motion was approved unanimously.

## **Mayor's Report – Mayor Matt W. Donaldson**

Mayor Donaldson emphasized the importance of being counted for the upcoming Census. Mayor Donaldson announced the City is now accepting online payments for utilities and tax bills. There will be a convenience fee for online payments. The City of Twin City was featured in the magazine, Georgia's Great Places, on page 26-27.

## **Main Street Report – Main Street Program Director Huddie Culbreth**

All events have been cancelled.

## **Streets & Roads Department Report/ Water & Sewer Department Report**

Commissioner Brown promised the limb truck was almost ready from extensive repairs. It has been in the shop, and once it is out, they plan on running the truck all day. Mayor Pro Tem Bady brought up how Queen St had some paving issues. Mayor Donaldson stated Turnipseed Engineers have been in contact with Sikes Brothers, and Sikes Brothers is required to fix the issues.

## **Finance Report**

Mayor Donaldson read aloud the fund balances, with the fund balances totaling \$721,751.59 as of end of May 2020.

## **Recreation Department Report**

Commissioner Landon stated we will start back playing ball next week and hoping for a fun, shortened season.

## **Fire Department Report**

Commissioner Moody read aloud the Fire Department report.

## **Executive Session – Personnel**

The motion to enter Executive Session was made by Commissioner Brown and seconded by Mayor Pro Tem Bady. The motion was approved.

After Mayor Donaldson realized Item C under New Business was not called for a vote, Mayor Donaldson asked the Commission to exit Executive Session.

The motion to exit Executive Session was made by Commissioner Brown and seconded by Mayor Pro Tem Bady. The motion was approved.

Item C was handled under the New Business section of the minutes. After Item C was voted on, the motion to enter Executive Session was made by Commissioner Brown and seconded by Commissioner Landon. The motion was approved.

The motion to exit Executive Session was made by Commissioner Brown and seconded by Commissioner Moody. The motion was approved unanimously.

Commissioner Landon made the motion to hire Stephanie Johnson as part time Utility Clerk, starting at \$11.00. Commissioner Moody seconded the motion. The motion was approved unanimously.

Commissioner Landon made the motion to hire Jessica Sumner as part time Police Clerk, starting at \$11.00. Commissioner Moody seconded the motion. The motion was approved unanimously.

Commissioner Moody made the motion to hire Carlin Byrd as part time police officer, starting at \$14.00. Commissioner Landon seconded the motion. The motion was approved unanimously.

Commissioner Landon made the motion to approve the Employment Offer Letter for Marcus Hartwell as Interim Chief of Police. Commissioner Moody seconded the motion. The motion was approved unanimously.

## **Adjournment**

Commissioner Brown made the motion to adjourn the meeting. Commissioner Moody seconded the motion. The motion was approved unanimously.

The meeting was adjourned

**CITY OF TWIN CITY GEORGIA**  
**THE MAYOR AND THE CITY COMMISSIONERS**  
**PRE-COMMISSION WORKSHOP SESSION**

June 2, 2020

6:30 P.M.

112 South Railroad Avenue

Twin City, Georgia 30471

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**MINUTES**

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**CALL TO ORDER:** Mayor Donaldson                      6:30 P.M.

**Presentation from Police Chief Randal Beach**

Chief Beach read aloud his resignation letter. He has been offered a job with the United States District Attorney's office in Savannah. He will continue to volunteer his time as needed to help with the transition. Chief Beach thanked the volunteers for their time in helping with the jail project.

**Discussion of Police Department staffing needs and consideration of Police Academy applicant.**

Chief Beach let the Mayor and Commissioners know that no one has applied for a full-time officer or for the academy. He does have a part time officer application for the Commission to decide on in Executive Session. The Commissioner decided it is time to advertise for Police Academy applicants.

**Discussion of Twin City Police Department Policy Manual**

Mayor and Commissioners had a few questions for Chief Beach on the new policy manual. Mayor Donaldson asked what "moonlighting" meant, so all Commissioners would understand. Chief Beach explained, that is where officers work in other police departments. Any officer that requests to work at another department must first receive approval from the Chief of Police. Next question was, "Use of Force" Chief explained we now use tasers and pepper spray as less-than-lethal alternatives. The last question was

regarding the “Pursuit Policy”. An officer may need to pursue a suspect out of town and once out the city limits the city will still be covered. Commissioner Moody asked if officers could go out of the city limits? Chief explained that is called “Hot Pursuit”. If the crime originates in the city limits, they can go out of the city limits. The Policy was very well written, as noted by Mayor Donaldson.

#### **Discussion of business license revocation for Cotina Carlyle.**

Chief Randal Beach briefed the Commission on the multiple City Code violations by Cotina Carlyle DBA The Snack Café located at 702 S. Railroad Avenue, Twin City. Ms. Carlyle currently holds (2) City Business Licenses – 181311 (Café) & 181312 (Beer Consumption on Premises). Ms. Carlyle is in violation of City Code Sections 7-3-56, 7-3-57, and 7-3-63. Pursuant to City Code Section 7-3-74, Ms. Carlyle was mailed a letter from City Clerk Ducker which stated the City Code violations and the intent of the City Commission to hold a Good Cause Hearing to revoke both business licenses. After a brief discussion from the City Commission, and pursuant to City Code Section 7-3-74, Mayor Donaldson called for a Good Cause Hearing to revoke said business licenses. Cotina Carlyle was not present for the hearing and did not answer to the City Code violations as presented. In the business meeting, the City Commission shall consider a vote to revoke said business licenses.

#### **Discussion of EPD Notice of Violation and Corrective Action Plan.**

Mayor Donaldson stated that the City has been cited by the EPD for excessive flows for our sewer system. The City has a permit for which it can treat wastewater at our LAS site. The permit has a maximum amount of gallons allowed to be treated. For the period of November 2019 – March 2020, the City exceeded our permit limits. Since water usage is not up, there is water infiltrating our sewer system. During this period, we had excessive rainfall, so it is assumed that rainwater is infiltrating our sewer lines. The City engaged Turnipseed Engineers to create a Corrective Action Plan to submit to the EPD. The CAP has been provided to the City Commission in their meeting package. The first action item on the CAP is smoke testing of our sewer lines. The Georgia Rural Water Association will be in Twin City performing smoke tests the week of June 8<sup>th</sup>. Mayor Donaldson stated the hope is the smoke testing will show potential sewer line weaknesses. If not, the City will have to do an in-depth study into our excessive flows, which will be a costly venture.

#### **Discussion of Fire Department request for the purchase of a boat for rescue purposes.**

Fire Chief Foster Grimes spoke on the need of having a rescue boat with sonar. He feels this is a needed asset for the Fire Department. Mayor Donaldson has engaged the City’s insurance carrier to gauge insurance risk and costs. The carrier stated the City would be

covered under the current liability limits, and the City would need to add the rescue boat to our policy at a minimum cost. There have been 6 calls since 2016 that required the need for a rescue boat.

*Matt W. Donaldson, Mayor*

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Mayor's approval

Mayor Matt W. Donaldson

Submitted By: City Clerk Eugenia A. Ducker

