

**CITY OF TWIN CITY GEORGIA**

**THE MAYOR AND THE CITY COMMISSIONERS**

**REGULAR MEETING**

**December 3, 2019**

**7:30 PM**

112 South Railroad Avenue

Twin City, Georgia 30471

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**MINUTES**

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**CALL TO ORDER:** Mayor Donaldson 7:34 P.M.

Mayor Matt Donaldson Present

Mayor Pro Tem Artie Fields Present

Commissioner Jule Bady Jr. Present

Commissioner Jesse Brown Present

**INVOCATION:** Artie Fields, Mayor Pro Tem

**PLEDGE OF ALLEGIANCE:** In unison

Mayor pro tem Fields made a motion to approve the agenda with the striking of item F under new business. Commissioner Bady seconded the motion. The motion was approved.

Mayor pro tem Fields made a motion to approve the minutes from the November 12, 2019, Regular Meeting and Workshop Session of the Mayor and City Commission. The motion was seconded by Commissioner Bady. The motion was approved.

## **Guests:**

Kathy Padgett – Water/Sewer Fees

Ms. Padgett wants the commission to cut the fifteen-dollar penalty or change the due date.

Chris Stanford – General Community Issues -Absent

## **New Business**

The motion to approve the Memorandum of Understanding with the Heart of Georgia Altamaha Regional Commission to provide zoning administration services was made by Mayor pro tem Fields. Commissioner Bady seconded the motion and the motion was approved.

A motion to approve the Language Access Plan for the 2019 CDBG was made by Mayor pro tem Fields. The motion was seconded by Commissioner Bady. The motion was approved.

Mayor pro tem Fields made a motion to approve the contract with Municode to recodify 1982 Code of Ordinances of the City of Twin City. Commissioner Bady seconded the motion. The motion was approved.

A motion to approve the Statewide Mutual Aid and Assistance Agreement with the Georgia Emergency Management Agency (GEMA) through March 1, 2024 was made by Mayor pro tem Fields. The motion was seconded by Commissioner Bady. The motion was approved.

Motion to call a Special Meeting of the City Commission on Monday, December 16<sup>th</sup> at 6 P.M. was made by Mayor pro tem Fields. Commissioner Bady seconded the motion. The motion was approved.

## **Motion to approve to install trackers on all City vehicles**

This item was tabled.

## **Mayor's Report – Mayor Matt W. Donaldson**

-Georgia Department of Economic Development Tourism Product Development Team Visit, Tuesday, December 10<sup>th</sup>

It has taken two years to bring this team to Twin City.

Mayor Donaldson received a call from a gentleman wanting to give away a lot. The city would lose approximately \$15.00 per year in tax revenue.

**Main Street Report – Main Street Program Director Huddie Culbreth**

-Twin City Merchants Association Meeting, Tuesday, December 17<sup>th</sup> at 7 P.M.

Several businesses purchased signs for the Directional Sign. The Christmas parade is this Saturday. There will be activities following the parade.

The tree removal has occurred on 5<sup>th</sup> Avenue and Pop Boogie Field.

Mayor Donaldson stated that the city has received \$7,000 for the Pop Boogie Field from the timber sale.

**Streets & Roads Department Report – Commissioner Jesse S. Brown**

The roads are good.

**Water & Sewer Department Report – Commissioner Jesse S. Brown**

Maintenance had to be completed on one of the lift stations.

**Finance Report – Mayor Matt W. Donaldson**

The bank statements have not dropped; therefore, the Finance Report will be sent via email.

**Recreation Department Report – Mayor Matt W. Donaldson**

This is the slow time and things should pick up in January.

**Fire Department Report – Commissioner Jule Bady, Jr.**

Commissioner Bady reported thirteen calls for the month of November 2019.

Commissioner Bady received a call from a citizen who wants the shrubbery replaced. That shrubbery is on the Department of Transportation's right-of-way.

Twin City Christmas Parade will be held on Saturday, December 7<sup>th</sup> at 5:30 P.M.

**Police Department Report – Mayor Pro Tem Artie L. Fields**

There were 44 citations written during the month of November 2019. Three officers attended training classes.

**Executive Session – Personnel**

A motion to enter Executive Session was made by Mayor pro tem Fields. Commissioner Bady seconded the motion. The motion was approved.

Mayor pro tem Fields made the motion to exit Executive Session. Commissioner Bady seconded the motion. The motion was approved.

Mayor pro tem Fields made the motion to approve the amended schedule of 2020 increases for City personnel. The motion was seconded by Commissioner Bady. The motion was approved.

**Adjournment**

Mayor pro tem Fields made the motion to adjourn the meeting. Commissioner Bady seconded the motion. The motion was approved.



**CITY OF TWIN CITY GEORGIA**  
**THE MAYOR AND THE CITY COMMISSIONERS**  
**PRE-COMMISSION WORKSHOP SESSION**

**December 3, 2019**

**6:30 PM**

112 South Railroad Avenue

Twin City, Georgia 30471

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**MINUTES**

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**CALL TO ORDER:** Mayor Donaldson                      6:37 P.M.

**Presentation to Former Mayor Eileen Dudley and Mayor Pro Tem Artie Fields**

Mayor pro tem was presented with a crystal plaque and a reception. The former Mayor Dudley will receive her award later, due to her being unavailable tonight.

**Presentation from Police Chief Randal Beach**

Police Chief Randal Beach presented the 2019 annual report of the Twin City Police Department.

**Discussion of zoning administration services provided by the Heart of Georgia Altamaha Regional Commission**

After the passing of Zoning Administrator John Bryant, Mayor Donaldson contacted Heart of Georgia Altamaha Regional Commission (HOGARC) to provide Zoning Administrative Services. James Pope, Assistant Director of the Regional Commission, lives in Metter, Georgia. If the city contracts with

HOGARC the city would pay an hourly rate, which would be billed quarterly. This will be a six-month contract.

### **Discussion of Language Access Plan for the 2019 CDBG**

The city is required to have a Language Access Plan in order to communicate with citizens in the service area that may not speak English. The regional commission has someone on hand that speaks multiple languages.

The city also had to certify that it will abide by the Federal Labor Standards Rules and Regulations.

### **Discussion of contract with Municode to recodify 1982 Code of Ordinances of the City of Twin City**

This topic was discussed at the City Commission Retreat in 2018. Federal law supersedes state law, state law supersedes city law. This recodification excludes the Zoning Ordinance.

Commissioner Brown wanted to know which codes the Mayor was speaking of.

### **Discussion of Statewide Mutual Aid and Assistance Agreement with the Georgia Emergency Management Agency (GEMA)**

This request comes from Emanuel County Emergency Management, Ms. Martha Culbreth. This affirms our relationship with Georgia Emergency Management and Homeland Security Agency. This agreement is good thru March 1, 2024.

### **Discussion of calling a Special Meeting on Monday, December 16<sup>th</sup> at 6PM**

The 2020 Budget Meeting must be held, at least, one week after the 2020 Budget Hearing has been held.

### **Discussion of pricing for trackers for all City vehicles and installation**

After discussion of the costs, the Commission agreed to table this item.

### **Discussion of Twin City Drugs sidewalk project**

This project is going to cost a good bit of money; therefore, the project will be completed in two phases. Dr. Kicklighter has asked that the work not be performed during Christmas. Dr. Kicklighter will pay for the work done on his side of the sidewalk.

A handwritten signature in blue ink that reads "Matt Anderson, Mayor". The signature is written in a cursive style and is positioned above a horizontal line.

Mayor's approval

cdh

